



BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES

Meeting Date: June 24, 2020 (Zoom/Virtual Meeting)

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ Present

ARLENE COLVIN, VICE PRESIDENT ~ Present

MARIANETTA L. BARBER, CLERK

***Prior to the Call to Order, President McCain called for a motion to promote Member Colvin to Vice President of Board of Public Works and Safety* – Approved**

T. McCain – Aye

A. Colvin – Aye

MINUTES

Approval of Meeting Minutes

- June 19, 2020 – Approved

T. McCain – Aye

A. Colvin – Aye

CLAIMS

Approval of Claims to be paid on June 26, 2020

○ 101 – GENERAL FUND		\$ 181,478.22
○ 222 – Emergency Shelt	\$ 122.50	
○ 229 – Unsafe Buildings	\$ 13,377.60	
○ 231 – Local Roads & S	\$ 29,949.54	
○ 232 – Motor Vehicle H	\$ 28,492.25	
○ 235 – Solid Waste Rec	\$ 19,827.88	
○ 240 – Health/Human SE	\$ 6,421.38	
○ 250 – Park Department	\$ 4,250.31	
○ 251 – Park Athletics	\$ 2,510.00	
○ 254 – Vehicle Auction	\$ 889.00	
○ 258 – Bio-Terrorism	\$ 2,510.88	
○ 261 – Community Devel	\$ 1,644.20	
○ 270 – Media Fund	\$ 5,228.08	
○ 408 – Fire Cap Equip	\$ 3,360.56	
○ 823 – Consolidat Area	\$ 15,597.00	
○ 826 – Lakefront	\$ 1,350.00	

○ 849 – NWI Tobacco GRA	\$ 2,800.00	
○ SPECIAL REVENUE		\$138,331.18
○ 216 – Marquette Park	\$ 4,948.75	
○ 224 – Ambulance Non-R	\$ 36,081.93	
○ 474 – Rdlp Aux Non-R	\$ 15,075.30	
○ 702 – Fire Pension FU	\$ 2,700.00	
○ 730 – Police Pension	\$ 1,500.00	
○ 791 – Self-Ins Non-Re	\$ 192,099.23	
○ 815 – Neigh Stabil Pro	\$ 235.37	
○ 816 – Lead GNT	\$ 106.16	

TOTAL CLAIMS PAID \$572,556.14

Approval of Pension Payroll Paid on June 24, 2020

○ Fire Pension Payroll	\$ 362,375.03
○ Police Pension Payroll	\$ 371,655.66

TOTAL PENSION PAYROLL \$734,030.69

Approval of Pension Payroll Withholdings for June 24, 2020

○ 788 – Payroll Withholdings	\$ 9,983.53
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TOTAL \$ 9,983.53

Ratification of Payroll for June 19, 2020

○ Total Payroll	\$1,585,262.69
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TOTAL PAID \$1,585,262.69

Ratification of Payroll Withholdings for June 19, 2020

○ 788 – Payroll Withholdings	\$ 200,370.63
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TOTAL WITHHOLDINGS \$ 200,370.63

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM PARKS AND ENVIRONMENTAL AFFAIRS DEPARTMENTS

MOU between Nature Conservancy and Parks & Environmental Affairs Departments that formalizes a collaboration between the parties to create an urban forestry plan, provide teens and young adults with opportunities to learn about careers in forestry and natural resource management, educating the public on natural area management and pollinator habitats reducing storm water run-off, air pollution, and urban heat, and transforming City-owned land into community gardens for contemplation, passive recreation, and food production. – **Approved**

T. McCain – Aye

A. Colvin – Aye

CORRESPONDENCE FROM THE FIRE DEPARTMENT

Contract with Aladtec to provide personnel management software for the City of Gary Fire Department. The Contract has an effective date of June 15, 2020 and ends June 15, 2021. – **Approved**

T. McCain – Aye
A. Colvin – Aye

CORRESPONDENCE FROM THE HEALTH DEPARTMENT

Contract with Roy Lee Davis to serve as Supply Transport Coordinator for the City of Gary Health Department. The Contract has an effective date of July 1, 2020 and ends June 30, 2021. – **Approved**

T. McCain – Aye
A. Colvin – Aye

Contract with Brandy Downs-Burnett to serve as emergency preparedness coordinator for the City of Gary Health Department. The Contract has an effective date of July 1, 2020 and ends June 30, 2021. – **Approved**

T. McCain – Aye
A. Colvin – Aye

Contract with Ronece Harland to serve as part time immunization and outreach specialist for the City of Gary Health Department. The Contract has an effective date of July 1, 2020 and ends June 30, 2021. – **Approved**

T. McCain – Aye
A. Colvin – Aye

Contract with Jana Smith to serve as part time immunization and outreach specialist for the City of Gary Health Department. The Contract has an effective date of July 1, 2020 and ends June 30, 2021. – **Approved**

T. McCain – Aye
A. Colvin – Aye

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Disabled parking permit renewal for A. Greer. All required documentation has been submitted and verified. – **Approved**

T. McCain – Aye
A. Colvin – Aye

Request for Permit for Sewer Repairs Bore-It Corp 1125 Wayne Street to repair storm sewer that was damaged when they installed a sewer line in 2018 at the subject location. Gary Sanitary District has approved the work, but the work is to take place in the City's right-of-way. Work is scheduled to begin June 25, and last for 3 working days. If the board approves, we recommend granting Bore-It Corp a permit contingent upon: 1. \$50 sewer repair fee is paid 2. Any disturbance shall be restored to the attached specifications. – **Approved**

T. McCain – Aye
A. Colvin – Aye

Request for Permit for Sewer Repairs TLC Plumbing 4348 Jefferson Street to perform private sewer repair at the subject location. The work is to take place in the City's right-of-way. Work is scheduled to begin after permit approval. If the board approves, we recommend granting Bore-It Corp a permit contingent upon: 1. \$50 sewer repair fee is paid 2. Any disturbance shall be restored to the attached specifications. 3. A permit is obtained from the Gary Sanitary District 4. TLC shall contact Public Works to inspect the restored surface after completion. –
Approved

T. McCain – Aye
A. Colvin – Aye

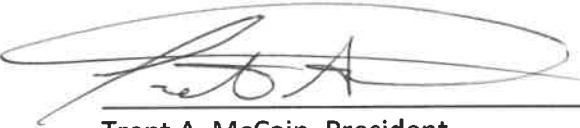
CORRESPONDENCE FROM THE REDEVELOPMENT DEPARTMENT

Resolution and Quit-Claim Deed transferring ownership of 701-03 W 25th Avenue from the City of Gary to the Redevelopment Commission. The property is to be used as a memorial site for Diamond Lewis who was a homicide victim to domestic abuse in the City of Gary. –
Approved

T. McCain – Aye
A. Colvin – Aye

1. UNFINISHED BUSINESS - **None**
2. NEW BUSINESS - **None**

APPROVED and ADOPTED on July 8, 2020.


Trent A. McCain, President
Arlene Colvin, Vice President